



Christian County Commission

100 West Church St, Room 100
Ozark, MO 65721

<http://ChristianCountyMO.iqm2.com>

July Term

~ Minutes ~

Monday, August 31, 2015

9:55 AM

The Christian County Courthouse

I. Convene

The meeting was called to order at 9:55 AM by Presiding Commissioner Ray Weter

Attendee Name	Title	Status	Arrived
Ray Weter	Presiding Commissioner	Present	9:55 AM
Bill Barnett	Western Commissioner	Present	9:55 AM
Sue Ann Childers	Eastern Commissioner	Present	9:55 AM
Mary Argiso	Assistant	Present	9:55 AM
Cheryl Mitchell	Assistant	Present	9:55 AM

II. Agenda

Motion/Vote - 9:55 AM Christian County Commission

Discussion - Approve Agenda

The meeting was attended by Commission secretary Cheryl Mitchell, Ms. Judy Dollarhite and Mr. David Widner.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sue Ann Childers, Eastern Commissioner
SECONDER:	Bill Barnett, Western Commissioner
AYES:	Ray Weter, Bill Barnett, Sue Ann Childers

Motion/Vote - 9:57 AM Kay Brown-County Clerk

Minutes & Financials Approval - Approve Minutes & Financials

The meeting was attended by Commission secretary Cheryl Mitchell, Ms. Judy Dollarhite, Mr. David Widner, Mr. Andy Marmouget Independent Auditor and Treasurer Karen Mathews.

There were no minutes or financials.

Commissioner Weter motioned to move onto the next session at 10:00 a.m.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Barnett, Western Commissioner
SECONDER:	Sue Ann Childers, Eastern Commissioner
AYES:	Ray Weter, Bill Barnett, Sue Ann Childers

Motion/Vote - 10:00 AM Christian County Commission

Discussion - Audit Discussion

Attendee Cheryl Mitchell and Judy Dollarhite, Citizen David Widner, Andy Marmouget Independent Auditor, Treasurer Karen Mathews, Lacy hart, Amelia Wigton Headliner News, and Sheriff Cole.

The Commissioners met with Mr. Andy Marmouget regarding an Audit discussion.

Sheriff Cole began the discussion indicating that of what we have and what we don't have needs to be accounted for. He stated he wants a base line for each piece of evidence. Also he wants a base point for what we need. Commissioner Weter introduced Mr. Marmouget as our auditor, noting that we have a existing agreement with his company. Sheriff Cole stated that it is not uncommon when a sheriff is elected to have a audit done. Commissioner Barnett said "we need to have an audit so we know where we stand". Ms. Matthews asked the auditor Marmouget about the cost? And are you an auditor for this type of an audit? I thought you were a numbers auditor. Ms. Hart asked to clarify what type of audit is this? Commissioner Weter stated the sheriff picks out the audit type. Ms. Hart asked is this for evidence or accounting? Mr. Marmouget replied an inventory audit. Sheriff Cole stated the audit is for inventory of the evidence what we do have, and about our responsibility to account for it. Mr. Marmouget stated that his fee is \$200.00 per hour for the audit. Commissioner Weter asked Ms. Hart will the money spent be out of Sheriff Cole's budget? Ms. Hart said yes, she commented that this is a different kind of audit. Mr. Marmouget reiterated this is an inventory audit. Citizen asked if we don't already have a guide line for what the sheriff is responsible for regarding what is there and not there in the sheriffs office? Commissioner Weter stated the point is that the pre-exiting sheriff didn't do an inventory. A Citizen suggested how the audit should be conducted by comparing from the time when Mr. Joey Matlock started to the inventory when Sheriff Cole started, so the tax payers don't have to pay so much for this audit. Why can't the deputies do the audit themselves? Commissioner Weter said that having an independent Auditor to conduct the audit is for credibility. Sheriff Cole said if we had an accurate inventory when former sheriff Kyle left then we would do the inventory but that's not the case. Ms. Hart stated are we not currently keeping evidence on a regular basis, and also have the Highway Patrol and FBI investigated the evidence relating to Mr. Kyle? Commissioner Weter stated we've discussed this before. Ms. Hart stated so are we discussing about narrowing it down to the evidence room? Commissioner Weter stated this is a comprehensive audit. Ms. Matthews I thought that was Mr. McNiel's job to have all this accounted for so when the new sheriff came in it would have been ready to go. Sheriff Cole said what was provided by Mr. McNiel was pertaining to what you stated, however its the evidence that is my main concern.

Commissioner Weter entertained a motion to conduct the audit with Mr. Marmouget.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sue Ann Childers, Eastern Commissioner
SECONDER:	Bill Barnett, Western Commissioner
AYES:	Ray Weter, Bill Barnett, Sue Ann Childers

Motion/Vote - 10:30 AM Miranda Beadles-Highway Engineer

Discussion - Organizational Chart Update

The meeting was attended by Commission secretary Cheryl Mitchell, Amelia Wigton with Headliner newspaper, C1 Supervisor Richard Teague, C2 Supervisor Brent Young, Highway Engineer Miranda Beadles, and Jason Stutesman.

The Commissioners met with Ms. Beadles to discuss the organizational chart update.

Ms. Beadles began by discussing new job descriptions that she proposes regarding the road way superintendents C1 & C2 requirements, roadway technicians, and senior Forman position for C1 and C2.

Commissioner Weter asked are you asking for an approval for the job descriptions? Ms. Beadles said I need some sort of direction to go forward with the positions. The administrative responsibilities will shift from C1 & C2 supervisors, to a C2 administrator. Ms. Beadles said there's no significant change in the budget however in the proposed budget we are asking for a pay raise, it is the same budget we have just moved the positions around. Commissioner Weter said we discussed before updating the job positions. Ms. Beadles stated that the priorities in each department are wages. The department has a sufficient way to do this administratively, we have not received any negative input regarding this. Commissioner Weter asked in this combined budget how do you determine C1 & C2 budget? Ms. Beadles replied C1 & C2 are kept separately, we can create a 304 fund regarding sales tax affecting percentages from each common road. Commissioner Weter said if we set up another fund are we calculating sales tax? Ms. Beadles said yes. Ms. Beadles said there are other options to have the supervisors changed to salaried employees, which we will need to speak with Lacy Hart. The cleanest way is with the 304 option. Commissioner Childers asked if road crew is you okay with all this? Mr. Teague said he thinks this is more efficient. Commissioner Weter stated a decision revolves around what we think of the job descriptions. Commissioner Childers noted that she's not familiar with the detail of what they do. Ms. Beadles said C2 supervisor Brent Young will be handling the administrative responsibilities for both. Commissioner Barnett asked who will do Brent's snow plowing? Ms. Beadles said we may have to hire someone to pick up the slack. Commissioner Barnett said you're short already? Mr. Young said we have spots available and someone will be leaving soon. Mr. Teague said there will be 4 positions including himself. Commissioner Barnett asked what do you need today? Mr. Teague said one position. Ms. Beadles stated the west side isn't currently proposing a shift in positions they have the ability to hire as needed. The budget today has the exact number of employees that the budget allows. Commissioner Barnett we need to go over this and visit with the supervisors. Commissioner Weter agrees to look at this for a few days. Ms. Beadles stated we will need to hear from Lacy if she is ok with us getting 2 budgets, for the mean time we will hold on to the job descriptions till a decision is made. Commissioner Weter said we will decide in the near future and will ponder the suggestions.

Commissioner Weter entertains a motion to consider the job descriptions that were presented.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Barnett, Western Commissioner
SECONDER:	Sue Ann Childers, Eastern Commissioner
AYES:	Ray Weter, Bill Barnett, Sue Ann Childers

Motion/Vote - 11:30 AM Miranda Beadles-Highway Administrator

Discussion - Nelson Mill Bridge Update C-2

The meeting was attended by Commission Secretary Cheryl Mitchell, Amelia Wigton with Headliner newspaper, C2 Supervisor Brent Young, Highway Engineer Miranda Beadles, and Jason Stutesman.

The Commissioners met with Ms. Beadles regarding the C-2 Nelson bridge update.

Ms. Beadles began stating that MoDot was informed that Nelson Mill Bridge was a concrete bridge, however they used a cold mix overlay, and evidently it had popped up. The County has pulled the cold mix from the bridge and added patching, Great River Engineering personnel noticed that its been trapping water and the concrete is deteriorating. There are different repair options. 1. Replace only the north half of the deck = \$78,300.00 2. Replace the deck keeping the roadway width 15'- 6' = \$ 124,666.67 3. Replace the deck keeping the roadway width 15'- 6' and repainting the superstructure. 4. Replace the deck & widen the roadway width to a maximum of 20' - 0'. Repaint the superstructure. = \$445,533.33 5. Replace the deck & widen the roadway width to a maximum of 20' - 0'. Repaint the superstructure and add a third girder line between the other two main girders. = \$506,433.33 we plan to revisit the matter in spring. Commissioner Childers asked is this on the FEMA list? Mr. Young said no. Ms. Beadles said we don't need a decision today, there are no restrictions to drive on the bridge, and we have three years to decide on the repairs. Commissioner Weter said we need to consider how many other bridges will need repair in three years. Ms. Beadles stated we have a bridge fund for C1 & C2, and when we need the funds the money does help. Commissioner Weter said we appreciated the report. Meeting was concluded.

Motion/Vote - 1:30 PM Greg Williams & Crystal Viefhaus-Connell Insurance & Lynette Weatherford-HR Advantage

Discussion - Job Survey Discussion

The meeting was attended by Commission Secretary Cheryl Mitchell, Greg Williams with Connell Insurance & Lynette Weatherford with HR Advantage and Auditor Lacy Hart.

The Commissioners met with Mr. Williams & Ms. Weatherford to discuss the Job Survey.

Mr. Williams inquired about the follow up on the job screening opinions from the department heads.

Ms. Mitchell said there were 8 yes responses, one no, and one requested to take survey from home.

Mr. Williams suggested that since he is meeting with the sheriff he can bring the job survey to his attention.

Ms. Weatherford said the electronic procedure can be done from an ipad or computer, it is totally confidential, and we are the one to collect the information. We can survey either by Uniform screening or by department. The analysis will be combined with all departments. In the survey you can ask a question that identifies that department. Ms. Weatherford said we need to be prepared to address any issues that need to be addressed. Commissioner Weter asked so how are we to know which department to address an issue? Commissioner Childers said we will need to compile the info and give to the employees with the results. Mr. Williams we will help you with that. If there are issues with a supervisor then we can distinguish. Mr. Williams you will get answers that may be generic that can be addressed to other departments. Ms. Weatherford this is a voluntary analysis. Mr. Williams said when we send out the survey we state the content is for our benefit to relieve any stress. Mr. Williams the survey is approximately 15 minutes long. Commissioner Weter is there any way you can tell what the department and the survey comes from? Mr. Williams said no unless they state the department. Ms. Weatherford said that if department heads want any input regarding the questions they can do that. Commissioner Barnett stated it may be an advantage to us and it can be a disadvantage. Commissioner Childers asked for a list of questions. Mr. Williams said we have sample questions to share for now. Ms. Weatherford said we can meet with the department heads to create questions. Mr. Williams you may have people write comments. Commissioner Weter asked if we make a decision to endorse this what are the procedures? Ms. Weatherford we would meet with the department heads and can provide a template to any questions they would like to be added. Commissioner Childers said we can ask about their pay, environment, vacation, etc.. Commissioner Childers I'm all for it. Ms. Hart asked is this something you will do annually to keep up with previous results? Ms. Weatherford said yes.

Commissioner Weter entertained a motion to authorize Ms. Weatherford to proceed to conduct the survey.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Barnett, Western Commissioner
SECONDER:	Sue Ann Childers, Eastern Commissioner
AYES:	Ray Weter, Bill Barnett, Sue Ann Childers

Motion/Vote - 1:55 PM Cheryl Mitchell, Christian County Commission

Discussion - 2503 : Emergency Meeting / Court Order Transfer to Cole
The County Commission called an emergency meeting to transfer funds to Cole via Certified Court Order # 08-31-15-02 in the amount of \$70,000.00 to cover payroll.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Barnett, Western Commissioner
SECONDER:	Sue Ann Childers, Eastern Commissioner
AYES:	Ray Weter, Bill Barnett, Sue Ann Childers

Motion/Vote - 2:00 PM Debbie Trahan-Computer Information Concepts, Inc.

Presentation - Accounting Software Demonstration

The meeting was attended by Commission secretary Cheryl Mitchell, Planning & Development Todd Wiesehan, and Cathy Leming, Chief Deputy Clerk Norma Ryan, Auditor Lacy Hart, Treasurer Karen Mathews, Payroll Clerk Paula Brumfield, Benefits/Deputy Clerk Mary Argiso, Debbie Trahan with Computer Information Concepts, Inc., Recorder Kelly Hall, Circuit Court Barb Stillings, and Prosecutor Amy Fite.

The Commissioners met with Ms. Trahan who presented an accounting software demonstration.

The Commissioners thanked Ms. Trahan. Meeting was concluded.

III. Adjournment

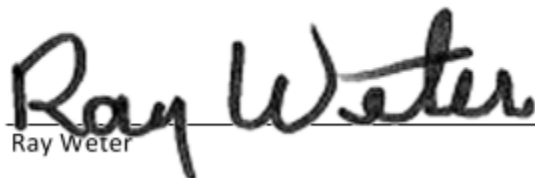
The meeting was closed at 3:51 PM

Motion/Vote - 3:51 PM

- Motion to Adjourn

Commissioner Childers entertained a motion to adjourn.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ray Weter, Presiding Commissioner
SECONDER:	Bill Barnett, Western Commissioner
AYES:	Ray Weter, Bill Barnett, Sue Ann Childers



 Ray Weter

Presiding Commissioner, Ray Weter



 Bill Barnett

Western Commissioner, Bill Barnett



 Sue Ann Childers

Eastern Commissioner, Sue Ann Childers

CERTIFIED COURT ORDER # 08-31-15-02

STATE OF MISSOURI

} ss.

COUNTY OF CHRISTIAN

July 2015 Term,

In the Christian County Commission of said County, on the 31st day of August 2015, the following, among other proceedings, were had, viz:

The Treasurer is hereby ordered to transfer in the amount of \$ 70,000.00 from Building Bond Fund to the following:

COLE (Leaving a balance of \$ 630,000.00)

Ray Weter
Presiding Commissioner Ray Weter

Bill Barnett
Western Commissioner Bill Barnett

Sue Ann Childers
Eastern Commissioner Sue Ann Childers

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the Seal of said Commission, at my office in Christian County this, the 31st day of August, 2015.

Kay Brown
Clerk of the Christian County Commission

R E C E I V E D
AUG 31 2015

CHRISTIAN COUNTY TREASURER
KAREN MATTHEWS

4102
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Attachment: Court Order# 08-31-15-02 (2503 : Emergency Meeting)